

**HOONAH CITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING**

September 21, 2017

BOARD MEMBERS PRESENT: Jamie Erickson, Heidi Jewell, Dillon Styers, Grace Villarreal, Robert Hutton.

SUPERINTENDENT/PRINCIPAL: Ralph Watkins (called in from Seward)

OTHERS PRESENT: Kelli Deitering, Recording Secretary, Amy Stevenson, Business Manager, Jeremiah Byers, Maintenance, Sheryl Ross, SPEC ED Director, Veronica Dalton, Howard Diamond, Chris Greenwald, Bamby James, and Mary Jack.

CALL TO ORDER: Robert Hutton called the meeting to order at 7:00pm.

ROLL CALL: Five (5) Board Members were present at roll call, a quorum was established.

AGENDA REVISIONS:

- Robert Hutton added the Facility Use Agreement to Discussion. He also added New Business 2.4 – Student Travel Out of State.

ADOPTION OF AGENDA:

M/S Robert Hutton, Grace Villarreal moved to adopt the amended agenda. Accepted by unanimous consent, **MOTION CARRIED.**

APPROVAL OF MINUTES:

M/S Heidi Jewell, Jamie Erickson moved to approve the minutes of Regular Board Meeting, August 17, 2017. Accepted by unanimous consent, **MOTION CARRIED.**

BOARD CALENDAR:

- Next regular board meeting is October 19, 2017 @ 6:30pm

PUBLIC COMMENTS (THREE MINUTE TIME LIMIT EACH):

- **Howard Diamond** – There is a Dr. Yanos that is coming to Juneau to talk at the Juneau World Affairs Conference. He is a part of Ocean Beat (you can find him on youtube) which is a mix of education, music and scientists trying to create change. He is also coming to Hoonah to stay with Howard Diamond. He is willing to talk to Hoonah City

Schools about Marine Life and the Ocean. He understands the importance of living on the water. He will be here September 25 and 26th.

- **Chris Greenwald** – Chris thanked the School Board and Committee for discussing the Facility Use Agreement. She pleads with the Board to relook at the Facility Use Agreement.
- **Mary Jack** – Mary asked the School Board to approve student travel to Grand Camp in Portland, Oregon. She hoped that two students minimum and one chaperone (who has passed a background check) can go. Mary also stated the costs of the trip and asked for funds to help with travel.

ADMINISTRATIVE REPORT:

A. Administrator's Report – Ralph Watkins

- Written Report
- Ralph Watkins read his report over the phone to the Board. The most highlighted part was that there is a new configuration of the middle school this year. The 6th Grade is now a part of the middle school. It was moved from the elementary to middle school at the beginning of this year. Robert Hutton asked the Board if there was any objection to this new configuration of 6th Grade. The School Board Members had no objection. Ralph Watkins proceeded to read the rest of his written report. At the end of his report he mentioned the rising drug problem at school. It was decided that in the next two regular school board meetings, this will be a topic of discussion. They will formulate a plan and process to deal with the rising drug problem. Heidi Jewell thanked Ralph for taking the steps to solve the drug problem and for bringing this to the board's attention. Ralph asked if Heidi Jewell will be on a Committee with him to solve this. She accepted.

B. Business Office Report – Amy Stevenson

- Attached Report
- The Board was really happy with the new format that Amy arranged the budget. They said it was easier to understand.

C. ANEP Grant – Heather Powell

- Written Report

D. Maintenance Report – Jeremiah Byers

- Jeremiah Byers spoke about the school still running off the Heat Loop from IPEC. They have turned on the boiler and hot water for the Auto shop. The sprinkler repair is scheduled for October 20, 2017. Corvus Design has all necessary documents. They will come for a site visit soon. Hoonah City Schools had their annual elevator inspection last week. The Maintenance has opened up the wood shop, auto shop, and library for

more classes. This means more places to clean. They are stretched but managing. There was a follow up with EED and it is up to date. Jeremiah will be attending a Maintenance Conference in Anchorage on October 18th and 19th. Robert Hutton asked what the cleaning schedule was. Jeremiah responded that Corbin cleans the elementary side and cafeteria daily. On Monday and Thursday, Jeremiah cleans half the high school and middle school classrooms. Then on Tuesday and Thursday, he cleans the other half. On Friday, he cleans the staff lounge and other offices. Robert Hutton suggested that the teachers and students pitch in to help keep their classrooms clean. He asked Ralph Watkins to please mention this to the teachers.

E. SPED Report – Sheryl Ross

- Written report
- Ralph Watkins mentioned what a great job Sheryl Ross is doing as the SPEC Education Director and how much he appreciates her. The teachers and students do not feel any absence of a missing Spec Ed teacher with Sheryl around.

F. Board Reports:

- **Robert Hutton** read an email that Sally had sent him earlier. Sally enjoyed the Open House. There is a \$55,121.81 in the Playground Fund not including the summer fundraising. Thank you to Pearl Miller for attending the Liquor Board Meeting and getting \$1,000 toward that cause as well.
- **Jamie Erickson and Grace Villarreal** reported that they had two Committee meetings. Chris Greenwald and Jamie Erickson worked together to create a letter and suggestions for the Ku.eex.
- **Dillon Styers and Heidi Jewell** will have something to report at the next meeting about the Self-Improvement Budget Goal.

OLD BUSINESS

1.0 Second and Final reading of BB 9012

M/S Heidi Jewell, Jamie Erickson move that we approve Board Policy BB 9012 as presented. Accepted by unanimous consent, **MOTION CARRIED.**

NEW BUSINESS

2.0 First Reading of Board Policy 5145.15

M/S Heidi Jewell, Grace Villarreal move that we approve Board Policy 5145.15 as presented. Accepted by unanimous consent, **MOTION CARRIED.**

2.1 First Reading of Board Policy 6142.1

M/S Grace Villarreal, Jamie Erickson move that we approve Board policy 6142.1 as presented. No discussion. Accepted by unanimous consent, **MOTION CARRIED.**

2.2 First Reading of Board Policy 3310

M/S Heidi Jewell, Grace Villarreal move that we approve Board Policy 3310 as presented. Discussion: Grace Villarreal agreed that the sentence, “The Superintendent of designee may issue and sign purchase orders and shall submit them for School Board approval or ratification,” does not need to be in the policy. Amy Stevenson stated this came from an updated AASB review policy in 2015. Robert Hutton voiced that it isn’t good to have a policy in the books that they aren’t following. He asked if there was an objection. There was none. Accepted by unanimous consent, **MOTION CARRIED.**

2.3 Approval of Valerie Gosselin as a Non-Certified Sex-Education Instructor and STD Prevention/ Family Planning Curriculum

M/S Robert Hutton, Heidi Jewell move that we table this motion. No action was taken. Valerie was not present at the meeting to give a presentation about what curriculum she will be using. Accepted by unanimous consent, **MOTION CARRIED.**

2.4 Approval of Student Travel – Out of State

M/S Heidi Jewell, Grace Villarreal made a motion to approve travel out of state for Grand Camp to Portland, Oregon. Heidi stated that this is only to approve out of state travel, not to fund it. She would like to know who the chaperone they have picked out is. Mary stated James Hart from Haines. Grace Villarreal commented that she would like to see a chaperone from the school go instead for insurance purposes. Heidi would like to see a local chaperone or parent of one of the students be the chaperone. There should also be a permission form that parents need to sign. Robert Hutton read the Board Policy 5163 stating that there needs to be approval of the School Board for students traveling out of state. Heidi Jewell would like a financial report back after the trip stating how much everything cost. Accepted by unanimous consent, **MOTION CARRIED.**

DISCUSSION ITEMS:

- **Request for Proposal for an Auditor** – Heidi Jewell stated that Hoonah City Schools has had Altman&Rogers for auditors for a really long time. Sometimes it is good to change things up. Robert Hutton asked if her main concern was to save money or have a different set of eyes on the books? Heidi replied both. Dillon Styers sees no harm in searching for a different auditor. Jamie stated that this was a suggestion from Lon Garrison. Grace Villarreal commented that change is good. Robert Hutton tasked Ralph Watkins with a RFP request for proposals for an auditor for next year. The time line is before Christmas.
- **Facility Use Agreement** – Heidi Jewel spoke about how much the Tlingit culture has been revived in the last 20 years with the canoe tours, Tlingit classes, Clan Workshops, and the School Kuee.x. Things were lost for a long period of time. She understands the importance of the Kuee.x. She would like to see a partnership between families, the community and the city to bring together all entities to work together to solve this. Robert Hutton mentioned that if a Kuee.x was being held in the New Gym, the School would allow use of their chairs free of charge. Jamie Erickson wonders if it would help if the Committee could talk to the City about lowering their rates. As of now, they charge \$90.00 for the first hour and \$50.00 for every hour after. Grace Villarreal claims that it is easier to have a Kuee.x at the school than the new gym. We need to respect the elders that got us this school. Dillon asked why in the letter that Chris and Jamie wrote, does it say that the electrical and fuel costs should not exceed \$780.00? What about the man power cost? There is a price for everything. At some point isn't there a number that the school district can charge that makes it worth it? What is the price for everything going to cost? Buildings are expensive. Ralph Watkins reported that the way the school is set up, there is no way to compartmentalize the cost of the building. There is still a cost for the areas not being used. Jamie explained that there is a need for 6 hour set up, 24 hours for the Kuee.x, and the a 6 hour clean up period. She mentioned that on Sunday, Maintenance could do a walk through and see if the building is clean enough. There needs to be clear expectations of what is expected so that on Monday morning the children are not affected with a mess. Robert Hutton is opposed to anything that costs the students or facility. If the school had more money, more staffing, and if Jeremiah had the option to take comp time so he might come in on Sunday to oversee the cleanup, that's one thing. He in practical fact, doesn't believe that this is doable. He mentioned that Lon Garrison said this is a grey area and that the school board should not be approving administrative forms. However, he feels it would be best if they did take official board action. For the board members that believe that this is workable, get together and form a committee and come up with a form that the board can act on in a special meeting. That is the only way Robert Hutton can see this happening at this time. Draft a document that has everything that is necessary for a Kuee.x to take place at our facility. We need input from Jeremiah and other staff members. Jamie had an idea of

somebody in the community to be trained by Jeremiah to oversee the Kuee.x. Robert Hutton believes that it needs to be a staff member at Hoonah City Schools. There will be no consequence if that community member doesn't take care of business. The school needs to be ready for children come Monday morning. If the board can't guarantee this, they have no business approving a new facility use agreement for Kuee.x. Heidi suggested having staff members from the school that chaperone or are sponsor volunteers for the Kuee.x. Robert Hutton asked that two board members form another Committee to draft a Facility Use Agreement for the Kuee.x that can be looked at during a Special Board Meeting. There isn't going to be an addendum to the existing Facility Use Agreement but instead a specific Facility Use Agreement for Kuee.x. The plan is to have the committee draft a Facility Use Agreement for Kuee.x, show it to Ralph, and then have a Special Board Meeting to discuss it. Robert Hutton will be gone but will call in. There needs to be 24 hours notice for a special board meeting.

PUBLIC COMMENTS (THREE-MINUTES PER SPEAKER)

- No Public Comments

COMMENTS FROM BOARD MEMBERS:

- No comments from the Board

FUTURE AGENDA ITEMS:

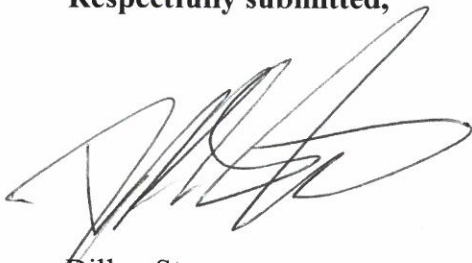
- Second and Final Readings of BP 5145.15, BP 6142.1, and BP 3310.
- Approval of Valerie Gosselin as Instructor and Curriculum
- Discussion Item: BP 5431.6

ADJOURNMENT:

M/S Robert Hutton motion to adjourn. No objection. **MOTION CARRIED BY UNANIMOUS CONSENT.**

Meeting adjourned at 8:44pm.

Respectfully submitted,



Dillon Styers
Board Secretary



Kelli Deitering
School Board Secretary